

# **DYMO<sup>®</sup>**

## **LabelManager Executive 640CB**

### User Guide

**newell**  
*BRANDS*

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## FCC Statement

**Caution:** The user is cautioned that changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

**Note:** This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

## IC Statement

This device contains licence-exempt transmitter(s)/receiver(s) that comply with Innovation, Science and Economic Development Canada's licence-exempt RSS(s). Operation is subject to the following two conditions:

- (1) This device may not cause interference.
- (2) This device must accept any interference, including interference that may cause undesired operation of the device.

This equipment complies with Industry Canada radiation exposure limits set forth for an uncontrolled environment.

Le présent appareil est conforme aux CNR d'Industrie Canada applicables aux appareils radio exempts de licence. L'exploitation est autorisée aux deux conditions suivantes : (1) l'appareil ne doit pas produire de brouillage, et (2) l'utilisateur de l'appareil doit accepter tout brouillage radioélectrique subi, même si le brouillage est susceptible d'en compromettre le fonctionnement.

Cet équipement est conforme à l'exposition aux rayonnements Industry Canada limites établies pour un environnement non contrôlé.

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## About Your New Label Maker

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With the DYMO® LabelManager Executive 640CB electronic label maker, you can create a wide variety of high-quality, self-adhesive labels. You can choose to print your labels in many different fonts, font sizes, and styles. The label maker uses DYMO D1 label cassettes in widths of 1/4" (6 mm), 3/8" (9 mm), 1/2" (12 mm), 3/4" (19 mm), or 1" (24 mm). Labels are available in a wide range of colors and finishes.

Visit [www.dymo.com](http://www.dymo.com) for information on obtaining labels and accessories for your label maker.



## Registering Your Label Maker

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Visit [www.dymo.com/register](http://www.dymo.com/register) to register your label maker online. During the registration process, you will need the serial number, which is located on the back cover.

Register your label maker to receive these benefits:

- Email notification of free software upgrades
- Special offers and new product announcements

## Getting Started

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Follow the steps in this section to quickly print your first label.

## Powering the Label Maker

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The label maker is powered by a rechargeable, lithium-ion battery. To save power, the label maker automatically turns off after two minutes of inactivity. See **Updating the Settings** to change the auto-shutoff setting.



Remove the battery if the label maker will not be used for a long period of time.

## Charging the Battery

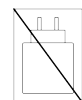
---

The battery is already inserted in the label maker and is partially charged. For best performance, fully charge the battery as soon as possible.

The label maker is charged using the USB-C to USB-C cable included. Charging the battery fully takes approximately 3 hours. The label maker can be used while charging the battery.

### To recharge the battery

- 1 Plug the USB cable into the USB port on the right side of the label maker.
- 2 Plug the other end of the USB cable into a USB port on your computer or into a USB-C 5V wall charger (not included, see Figure 1).



**Figure 1**



The USB cable is only used for recharging the battery. The USB cable cannot be used to power the label maker when the battery is not inserted.

## Removing or Replacing the Battery

In the event you need to remove or replace the battery, follow the instruction below.



Make sure the USB cable is disconnected before handling the Li-ion battery.

### To insert the battery pack

- 1 Lift the bottom cover of the label maker.
- 2 Using a Phillips screwdriver, unscrew and remove the battery cover.
- 3 Disconnect the battery cable from the connector. See Figure 2.
- 4 Lift the battery out of the battery compartment.
- 5 Insert the new battery as shown, plugging the cable into the connector. See Figure 2.
- 6 Replace the back cover and gently tighten the screw.

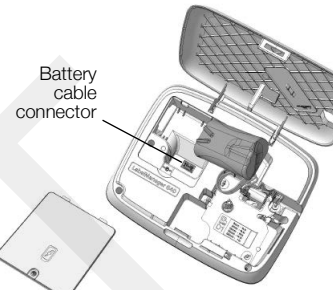


Figure 2



Make sure to read the Li-ion Safety Precautions found on page 18.

## Inserting the Tape Cassette

Your label maker comes with a starter tape cassette. The label maker uses DYMO D1 tape cassettes in the following sizes: 1/4" (6 mm), 3/8" (9 mm), 1/2" (12 mm), 3/4" (19 mm), or 1" (24 mm). Visit [www.dymo.com](http://www.dymo.com) for information about purchasing additional tape cassettes.



**Caution:** The cutter blade is extremely sharp. While replacing the tape cassette, keep fingers and other body parts away from cutter blade and do not press the cutter button.

### To insert the tape cassette

- 1 Lift the back cover of the label maker.
- 2 Make sure the tape and ribbon are taut across the mouth of the cassette and that the tape passes between the label guides. If necessary, turn the ribbon rewind spool clockwise to tighten the ribbon.
- 3 If this is the first time you are using the label maker, remove the protective cardboard insert from between the print head and pinch roller.
- 4 Insert the cassette with the label facing out and positioned between the label guides.
- 5 Press firmly until cassette clicks into place.
- 6 Close the cover.

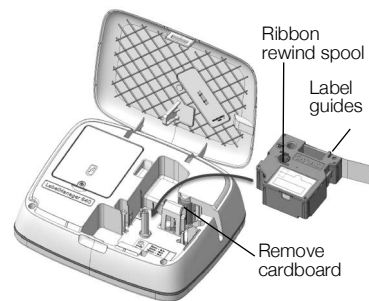


Figure 3

## Printing Your First Label



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The first time you turn on the power, you are asked to set several settings:

- Language
- Units of measure (outside the US)
- Date
- Time

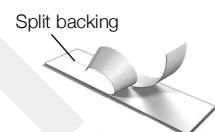
You can change these selections later by pressing .

### To print a label

- 1 Press  to turn on the power, if not already on.
- 2 At the edit screen, use the keypad to enter text to create a simple label.
- 3 Press .

The label is automatically cut after printing.

- 4 Remove the backing from the label to expose the adhesive, and then attach the label.



**Figure 4**

**Congratulations!** You have printed your first label. Continue reading to learn more about all the features available for designing labels.

## Getting to Know the Label Maker

Become familiar with the function keys shown in the following figure.

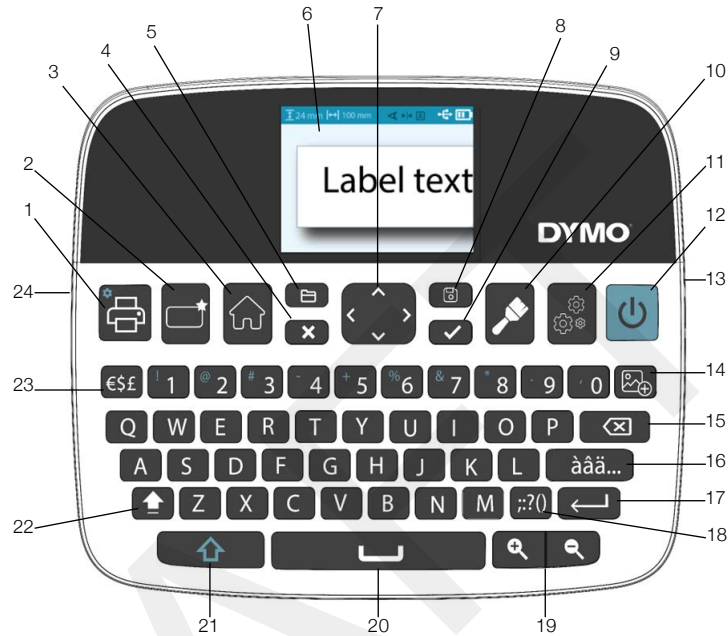



Figure 5

- |                        |                           |                    |
|------------------------|---------------------------|--------------------|
| 1 Print/Print settings | 9 OK                      | 17 Enter           |
| 2 New label            | 10 Format                 | 18 Symbols         |
| 3 Home/Edit            | 11 Settings               | 19 Zoom            |
| 4 Cancel               | 12 Power                  | 20 Spacebar        |
| 5 Open                 | 13 USB port               | 21 Shift           |
| 6 LCD display          | 14 Insert                 | 22 Caps lock       |
| 7 Navigation           | 15 Backspace              | 23 Currency        |
| 8 Save                 | 16 Diacritical Characters | 24 Label exit slot |

## Power

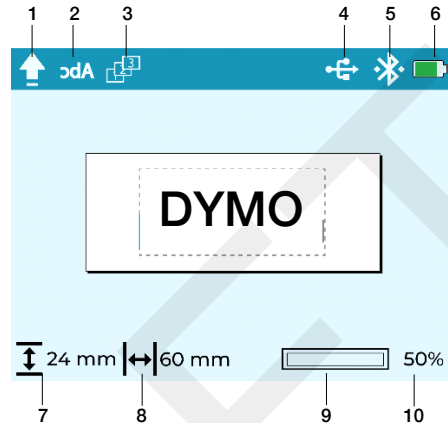
The  button turns the label maker power on and off. After 30 seconds of inactivity, the screen will dim. After five minutes of inactivity, the label maker enters standby mode. A short press of the power button will wake up the label maker. After 15 minutes on battery power only, the power is switched off automatically.

In standby mode or when the power is switched off either manually or automatically, the label text and style settings for the last label are remembered and displayed when the power is turned back on.



## LCD Display













With DYMO's exclusive graphical display, most of the formatting you add is visible instantly. Feature indicators along the top and bottom of the display show when certain features are enabled, connection and battery status, tape width and label length, and display zoom..



- |   |                     |   |                       |
|---|---------------------|---|-----------------------|
| 1 | CAPS mode           | 4 | Battery charge status |
| 2 | Mirror print        | 5 | Tape width            |
| 3 | Auto-numbering      | 6 | Label length          |
| 4 | USB connected       | 7 | Label view visible    |
| 5 | Bluetooth connected | 8 | Zoom level            |

## Function Keys

Key	Name	Function
	<b>Print</b>	Prints the label. Press  +  to print multiple copies.
	<b>Home</b>	Returns you to the edit screen from anywhere in the menu heirarchy.
	<b>New label</b>	Clears the current label. You have the option to clear <ul style="list-style-type: none"> <li>■ All label text and formatting.</li> <li>■ Only the label text; keeping the formatting. (Default)</li> <li>■ Only the formatting.</li> </ul>
	<b>Open</b>	Opens a previously saved label from memory. See <b>Opening Saved Labels</b> .
	<b>Clear/back</b>	Pressing clear/back closes the current menu.
	<b>Navigation</b>	Navigates through menu selections. Review and edit your label using the navigation keys.
	<b>Save</b>	Saves the current label to memory. See <b>Saving a Label</b> .
	<b>OK</b>	Makes menu selections and confirms entries.

Key	Name	Function
	<b>Format</b>	Displays the formatting choices. See <b>Designing Your Label</b> .
	<b>Settings</b>	Displays the settings menu. See <b>Updating the Settings</b> .
	<b>Power</b>	Turns the power on and off. See <b>Power</b> .
	<b>Insert</b>	Inserts time/date stamp, clip art, barcodes, and auto-numbering. See <b>Designing Your Label</b> .
	<b>Backspace</b>	Removes characters to the left of the cursor. In menus, returns to the previous menu. Press and hold to remove 5 characters at a time.
	<b>Diacriticals</b>	Allows entry of diacritical characters. See <b>Adding Accented Characters</b> .
	<b>Punctuation</b>	Displays the punctuation symbols.
	<b>Enter</b>	Inserts a new line at the cursor position on the label. Confirms a menu selection similar to the OK key.
	<b>Zoom</b>	Zooms in or out on the edit area. The zoom levels are 100%, 66%, 50%, and 33%. The zoom level is displayed in the lower right corner of the display. When the text becomes too small the label can no longer be edited and a preview icon shows in the lower right corner of the display.
	<b>Shift</b>	When pressed with another key, enters the secondary character on a number key or enters the uppercase alphabetic key. When CAPS mode on, enters the lowercase alphabetic key.
	<b>CAPS</b>	Toggles capitalization on or off. When CAPs mode is on, all letters entered are capitalized. Default is CAPs mode off.
	<b>Currency</b>	Displays the currency symbols.




## Designing Your Label

You have a number of choices for designing your label.

### Changing the Font

Three font types are available for your labels: Basic, Serif, Fun, Fun2, Slim, DYMO, Wide and BIG

#### To change the font

- 1 Press  and select **Font**.
- 2 Select the font you wish to use and press .
- 3 Press  to return to editing the label.

## Changing the Text Size

Several text sizes are available for your labels: 8pt, 10pt, 12pt, 16pt, 20pt, 24pt, 32pt, 40pt, 46pt and Auto-size. The text size applies to all text on the label.

The maximum text size is determined by the tape width and the number of lines on the label. When **Auto** is selected, the point size is adjusted as text and/or lines are changed.

The default point size with a single line of text are as follows:

Tape Width	Default Point Size
1/4" (6 mm)	40 points
3/8" (9 mm)	32 points
1/2" (12 mm)	20 points
3/4" (19 mm)	16 points
1" (24 mm)	10 points




### To change the text size

- 1 Press  and select **Text size**.
- 2 Select the size you want to use or **Auto** and press .
- 3 Press  to return to editing the label.

## Applying a Text Style

You can choose from six text styles: bold, italic, bold+italic, outline, and shadow

### To change the text style

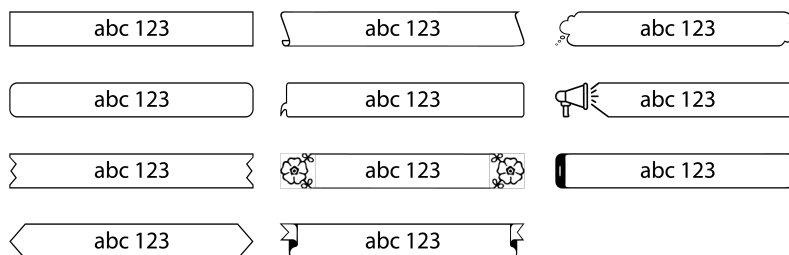
- 1 Press  and select **Style**.
- 2 Select a style and press .
- 3 Press  to return to editing the label.

Some text styles can be combined.



When using underline on multi-line labels, each line is underlined.


## Adding a Border

You can highlight the text by adding a border to the entire label or to only the text on the label. The border styles are:



### To add a border

- 1 Press  and **Border style**.
- 2 Select the border style you want to use and press .

- 3 Press **X** to return to the Format menu.
- 4 Select **Border fit** and press **✓**.
- 5 Select **Fit to text** or **Fit to label** and press **✓**.
- 6 Press  to return to editing the label.



When using borders on two-line labels, both lines are enclosed in one border.

## Creating Vertical Labels

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You can print text with the text oriented so that you can read the label vertically.

### To create a vertical label

- 1 Press  and **Vertical text**.
- 2 Select **On** and press **✓**.
- 3 Press  to return to editing the label.



The underline style will not print on a vertical label.

## Creating Fixed-Length Labels



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Normally, the length of the label is automatically determined by the length of the text. However, you can choose to set the length of the label for a specific application.

When you choose a fixed label length, the size of the label text is automatically adjusted to fit the label. If the text cannot be adjusted to fit within the fixed label length, a warning will appear at the bottom of the display and the preview will show how much of the content will be truncated if you print the label.

You can choose a fixed length label between 1.5" (40 mm) and 16" (400 mm) long.

### To set a fixed length

- 1 Press  and **Label length**.
- 2 Select **Fixed length** and press **✓**.
- 3 Use the navigation keys to set the label length. and press **✓**.
- 4 Press  to return to editing the label.

The fixed-length setting remains on until you change back to variable length.



## Aligning the Text

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You can align the text to print left or right justified, or centered on the label. The default alignment is centered.

Text alignment settings are only valid for fixed-length labels or labels with multiple lines of text. Variable-length labels are always center aligned.

### To change the text alignment

- 1 Press  and **Alignment**.
- 2 Select **Left**, **Center**, or **Right** and press **✓**.
- 3 Press  to return to editing the label.

## Adding Symbols


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The label maker supports an extended symbol set.

While scrolling through the symbols, press   to enlarge a symbol for easier viewing.

From the **Symbol history** setting, you can choose to always jump to the last symbol used when you press **? / :** or always show the first symbol in the table.

### To insert a symbol

- 1 Press **? / :**.
- 2 Select the symbol you want to insert and press .

The selected symbol is inserted at the current cursor position.



## Adding Clip Art

---

The label maker includes a wide variety of clip art.

While scrolling through the symbols, press   to enlarge a symbol for easier viewing.

### To insert clip art

- 1 Press , select **Insert clip art**.
- 2 Select the image you want to use and press .

The selected image is inserted at the current cursor position.

## Adding Accented Characters

---


The label maker supports the extended Latin character set. You can add accented characters in two ways:

- Press **á à â** and then the alpha character.
- Press and hold the alpha character.

After pressing the alpha character, all of the available variations of that letter are displayed.

For example, if you press and hold the letter **a**, you will see **a à â æ** and so on through all the variations available.

### To add accented characters

- 1 Press **á à â** and then press the applicable character on the keypad.  
The accent variations for that character are displayed.
- 2 Select the character you want and press .



To quickly enter an accented character, press and hold the character on the keypad and select the version you want to enter.









## Inserting the Date and Time

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You can insert the current date and time on your label from the Insert menu. The date and time can remain static if you save the label or it can automatically be updated to the current date and time each time you open the label.

Only one date/time object can be inserted on a label.


#### To insert the date and/or time

- 1 Press , select **Insert date/Time**, and press .
- 2 Press  next to  select a date format and press . Select **None** to not show the time.
- 3 Press  next to  select a date format and press . Select **None** to not show the date.
- 4 Select one of the following for **Update**:
  - **Auto** The current date or time is inserted each time you print this label.
  - **None** The date/time inserted will remain the same even if you save the label and reopen it later.
- 5 Select **OK** to insert the date/time on the label.

The date/time is inserted on the label as a single object similar to clip art. When it is selected the cursor turns into a box shape. So if you attempt to delete any of the date/time, all of it will be deleted.

Once the date/time is inserted on the label, you can change it.

#### To change the date/time

- 1 Navigate to the date/time object on the label until the box cursor appears.
  - 2 Press .
- The date/time properties open so you can change the values as described above.

## Inserting Auto-Numbering






You can create and print a series of labels all at once using auto-numbering.

Auto-number format can be:

- Numeric (0, 1, 2...99),
- Uppercase (A, B, C...z)
- Lowercase (a, b, c...z)

Only one auto-numbering object can be inserted on a label.

#### To insert an auto-number object


- 1 Press , select **Insert auto-numbering**, and press .
- 2 Select the **Type** from the list and press .
- 3 Select the **Start** value from the list and press .
- 4 Select the **End** value from the list and press .
- 5 Select **OK** to insert the auto-number object on the label.

When you press print, all the labels in the series automatically print.

The auto-number object is inserted on the label as a single object similar to clip art. When it is selected the cursor turns into a box shape.

Once the auto-number object is inserted on the label, you can change the values.

### To change the auto-number values

- 1 Navigate to the auto-number object on the label until the box cursor appears.
- 2 Press .

The auto-number properties open so you can change the values as described above.

## Inserting a Barcode

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

The following barcode types can be inserted on the label.

EAN-13	UPC-E1
EAN-8	Code 128B
UPC-A	Code 39
UPC-E	

Only one barcode object can be inserted on a label.

The barcode text can be shown above or below the barcode, or not shown at all.


### To add a barcode

- 1 Press , select **Insert barcode**, and press .
- 2 Select the **Type** from the list and press .
- 3 Select **Above**, **Below**, or **None** for how you want the text to be displayed and press .
- 4 Enter the barcode values and press .
- 5 Select **OK** to insert the barcode object on the label.

The barcode object is inserted on the label as a single object similar to clip art. When it is selected the cursor turns into a box shape.

Once the barcode object is inserted on the label, you can change the values.

### To change the barcode values

- 1 Navigate to the barcode object on the label until the box cursor appears.
- 2 Press .

The barcode properties open so you can change the values as described above.

## Creating Multi-line Labels


---

You can print a maximum of 5 lines on a label. The number of lines you can add depends on the tape width you have selected.

<b>Tape Width</b>	<b>Maximum # of lines</b>
1/4" (6 mm)	1 line
3/8" (9 mm)	2 lines
1/2" (12 mm)	3 lines
3/4" (19 mm)	4 lines
1" (24 mm)	5 lines

When printing a multi-line vertical label, the next line of text will print to the right side of the first line.

### To create a two-line label

- 1 Type the text for the first line and press .
- 2 Type the text for the second line.
- 3 Continue for as many lines as you need.

## Setting the Tape Size

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The tape size is automatically detected when you insert a new tape cassette. Some of the features available for designing labels depend on the size of the tape. You can change the tape size setting at any time, regardless of what tape cassette is actually inserted in the label maker. However, when you try to print a label designed for a tape size that is different from the tape cassette actually in the label maker, a warning will appear if the content will not fit when printed.

### To change the tape size

- 1 Press  and select **Tape size**.
- 2 Select the tape size you want to use, and then press .

## Printing Options

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You can print multiple copies and you can print the text as a mirror image.

### Printing Multiple Labels

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You can print up to ten copies of a label.

#### To print multiple labels

- 1 Press  +  at the same time.
- 2 Select the number of copies to print, and press .


When printing is finished, the number of copies to print returns to 1.

### Printing Mirror Text

---

The mirror format allows you to print text which reads from right to left, as you would see the text in a mirror.

#### To apply mirror text

- 1 Press  and **Mirror**.
- 2 Select **On** and press .
- 3 Press  to return to editing the label.



## Using the Label Maker Memory

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The label maker has a powerful memory feature that allows you to save the text and format of your frequently used labels.




### Saving a Label

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You can save up to 30 frequently used labels. The actual number of labels you can save is determined by the amount of memory available. More complex labels take more memory.

When you save a label, the text and any formatting are saved. The maximum number of characters for a label name is 31.

#### To save the current label

- 1 Press .  
The list of saved labels is displayed.
- 2 Select a location and press .  
A field is displayed to name the label.
- 3 Enter a name for the label and press .




Your label is saved and you are returned to the label.

### Opening Saved Labels

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You can easily open labels that are saved in memory.

#### To open saved labels

- 1 Press .  
The first memory location is displayed.
- 2 Select a label and press .  
A prompt will appear showing a preview of the label and asking if you want to open this label.
- 3 Press .  
If you were editing a label, you are asked if you want to save the current label before opening the saved label.

The selected label is opened in the edit area.

## Updating the Settings

A number of options are available for customizing your label maker. This section explains each option. The settings you choose are remembered until you change the setting.

Menu	Submenu	Description
General	Language	Sets the language for the user interface.
	Units of measure	Sets Inches or millimeters. Available outside the US only.
	Date and time	Sets the current date and time. See <b>Inserting the Date and Time</b> .
	System colors	Sets the color scheme for the user interface. Important for low visibility users.
Usage	Auto-cutter	For printing multiple labels, you can choose: <b>Auto-cut after each label</b> — cut after each label prints. (Default) <b>Ask to cut after each label</b> — printing pauses between each label prompting to cut. <b>Print cut marks</b> — print marks between each label, cutting only after all labels are printed.
	Cutter cleaning	See <b>Caring for the Label Maker</b> .
	Symbol history	Remembers the last symbol inserted. Can be turned off by selecting <b>First symbol</b> to always jump to the first symbol in the table.
	Bluetooth	Turn Bluetooth on and off.
	Symbol history	Remembers the last symbol inserted. Can be turned off by selecting <b>First symbol</b> to always jump to the first symbol in the table.
Energy	Display brightness	Controls the brightness of the display's backlight.
	Auto shut-off time	Sets the time before the label maker automatically turns off the power.
	Print contrast	Controls the density of the print on the label. Offers a sustainable way to reduce energy consumption while printing.
Memory	Reset memory	Clears all saved labels from memory.
	Factory default	Returns all settings to their default values as shipped.
Info	Printer version	Displays the MAC address for the label maker. Press any key to return to the edit screen.
	Firmware version	Displays version information for the firmware. Firmware can be updated using <b>DYMO Connect for Desktop</b> software. Press any key to return to the edit screen.

## Using the Label Maker with DYMO Software

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The label maker can be used to print labels standalone or from a computer or mobile device.

### Printing Labels from the Desktop

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The printer can connect to your desktop computer using the included USB cable .

#### To install the software on a Windows® system

- 1 Download the DYMO desktop software from the Support section of the DYMO Web site at **www.dymo.com**.
- 2 Close all open Microsoft Office applications.
- 3 Double-click the Installer icon.  
After a few seconds, the installation screen appears.
- 4 Click **Install** and follow the instructions in the installer.

#### To install the software on a macOS® system

- 1 Download DYMO desktop software from the Support section of the DYMO Web site at **www.dymo.com**.
- 2 Double-click the Installer icon and follow the on-screen instructions.

### Printing Labels from a Mobile Device



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You can print labels from a mobile device using a Bluetooth® connection and the **DYMO® LabelManager® Connect** app available on the Apple® App store or the Google Play™ store.



**BLUETOOTH® CONNECTION** Pairing is no longer necessary. The label maker will automatically connect to your device when you print from the DYMO® LabelManager Connect app.

#### To print labels


- 1 From your mobile device's app store, search for **DYMO® LabelManager® Connect**.
- 2 On your mobile device, turn on the Bluetooth and Location Services settings and make sure you are within range (approximately 10 meters).  
Location services is required for Bluetooth to operate properly. DYMO does not track or store your location.
- 3 Press  to turn on the label maker.
- 4 Open the **DYMO® LabelManager® Connect** app and select a template or tap **+** to design your label.
- 5 Tap  to print the label.  
The app will search for and automatically connect to the label maker as long as it is turned on and within range of the app. No pairing is necessary!  
When printing is complete, the label is automatically cut.
- 6 Remove the paper backing from the label and apply!

Refer to the **Troubleshooting** section if you have problems printing.




## Caring for the Label Maker

Your label maker is designed to give you long and trouble-free service, while requiring very little maintenance. Clean your label maker from time to time to keep it working properly.

Clean the cutter blade each time you replace the tape cassette.

 The cutter blade is extremely sharp. Use caution when cleaning.

### To clean the cutter blade

- 1 Press , select **Usage** and press .
- 2 Select **Clean cutter** and press  to start the cutter cleaning procedure.
- 3 Lift to open the back cover of the label maker.
- 4 Remove the tape cassette and close the cover.

You will hear a sound while the label maker is exposing the cutter blade.

- 5 Open the back cover, and use a cotton ball and alcohol to clean both sides of the blade.
- 6 After cleaning the blade, close the back cover.

You will hear a sound while the label maker is returning the cutter blade to its hidden position.

- 7 Press  to exit the cutter cleaning procedure.

You can now reinsert the tape cassette.



Figure 6

## Troubleshooting

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Review the following sections if you encounter a problem with your label maker.

<b>Problem/Error Message</b>	<b>Solution</b>
Poor print quality	<ul style="list-style-type: none"><li>■ Attach the charging adapter to the label maker to recharge the battery. See <b>Charging the Battery</b>.</li><li>■ Clean the print head. See <b>Caring for the Label Maker</b>.</li><li>■ Ensure the label cassette is inserted properly.</li><li>■ Replace the label cassette.</li></ul>
Poor cutter performance	Clean the cutter blade. See <b>Caring for the Label Maker</b> .
Label maker error; power LED blinks quickly	<ul style="list-style-type: none"><li>■ Ensure the label cassette is inserted properly and not jammed or empty.</li><li>■ Ensure the battery is inserted properly.</li></ul> Recharge the battery. See <b>Charging the Battery</b> .
Label maker does not turn on	<ul style="list-style-type: none"><li>■ Ensure the battery pack is inserted properly.</li><li>■ Ensure the label maker is connected to a powered USB port or working wall outlet.</li><li>■ Recharge the battery. See <b>Charging the Battery</b>.</li></ul>
Battery level is too low to print	Recharge the battery pack and reprint the label. See <b>Charging the Battery</b> .
Battery is not charging	<ul style="list-style-type: none"><li>■ Ensure the label maker is connected to a powered USB port or working wall outlet. See <b>Charging the Battery</b>.</li><li>■ If the label maker is connected to a USB port on your computer, make sure the computer is on and not in sleep mode.</li></ul>
Battery level is low	Recharge the battery. See <b>Charging the Battery</b> .

If you need further assistance, visit the DYMO Web site at [www.dymo.com](http://www.dymo.com).

## General Safety Precautions

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Follow the guidelines in this section to use this product safely.

### Label Maker

- Do not insert objects into or block the label exit slot.
- Do not touch the cutter blade. Personal injury could result.
- Do not allow any liquids to come into contact with the label maker.
- Do not disassemble the label maker. For inspection, adjustment, or repair, contact DYMO Customer Support (<http://support.dymo.com>).

### DYMO Tape Cassettes

- Use only DYMO-branded LT tape cassettes in this label maker.
- Do not use any unauthorized accessories or supplies.
- Clean the surface before applying the adhesive label or the label may not adhere correctly and could peel off easily.
- Do not expose the labels to extreme heat or sunlight.

## Safety Precautions for Lithium-Ion Battery

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**Battery type:** Lithium-ion 7.2V 2000mAh 14.4Wh

Inaccurate handling of a lithium-ion rechargeable battery may cause leakage, heat, smoke, an explosion, or fire. This could cause deterioration of performance or failure. This may also damage the protection device installed in the battery. This could damage equipment or injure users. Thoroughly follow the instructions below.

### **Danger**

- Use the battery only in the LabelManager Executive 640CB label maker.
- Battery can only be charged while inserted in the label maker using the USB-C cable provided or through a 5V USB wall charger.
- Do not connect directly to an electric outlet or cigarette lighter charger.
- Do not store battery close to fire or inside the car where temperature may be over 60°C.




### **Warning**

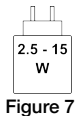
- Stop charging the battery if charging is not completed within three hours.

### **Caution**

- Do not use the label maker or battery in a place that generates static electricity.
- Use the label maker only at room temperature.
- Battery can only be charged within 0°C to 45°C temperature range.
- Battery can only be discharged within -20°C to 60°C temperature range. Use only a DYMO-branded battery.

# Electrical Ratings

Power	5V  / 2.0A  (Powered by either a USB type C port on your computer or a USB type C 5V  national approved wall charger, the charger is not included. The power delivered by the charger must be min 2.5 Watts and max 15 Watts in order to achieve the maximum charging speed. See Figure 7. The suggested charger parameters are: Input: 100-240V ~, 50/60Hz, 0.3A; Output: 5V  , 2.0 A)
Frequency Range	2400 - 2483.5 MHz
RF Output Power	<10 dBm



# Environmental Information

The equipment that you have bought requires the extraction and use of natural resources for its production. It may contain substances that are hazardous to health and the environment.

In order to avoid the dissemination of those substances in our environment, and to diminish the pressure on natural resources, we encourage you to use the appropriate take-back systems. These systems will reuse or recycle most of the materials of your end-of-life equipment in an environmentally sound way.

The crossed-bin symbol marked on your device indicates you should use these systems.



If you need more information on the collection, reuse, and recycling of this product, please contact your local or regional waste administration.

You can also contact DYMO for more information on the environmental performance of our products.



ENERGY STAR is the government-backed symbol for energy efficiency, providing simple, credible, and unbiased information that consumers and businesses rely on to make well-informed decisions. ENERGY STAR-certified products are the simple choice for energy efficiency, making it easy for consumers and businesses to make purchases that save them money and protect the environment. The U.S. EPA ensures that each product that earns the label is independently certified to deliver the quality, performance, and savings that users have come to expect.