

# HW2 Staff Quick Start Guide

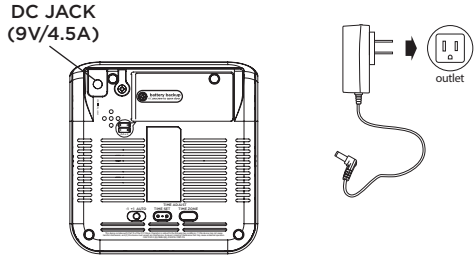
## Included

- HW2 system
- Universal AC adaptor



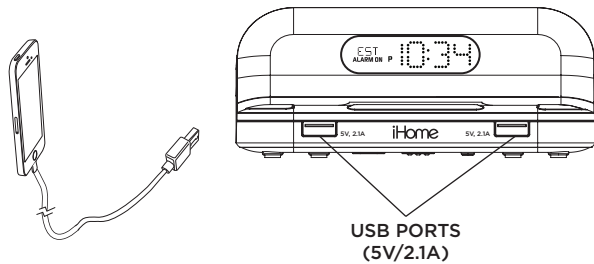
## Set Up

Connect the universal voltage AC adapter to the wall outlet and the DC jack on the bottom panel of the unit.



### Charging Devices Via USB

There are two USB ports located on the front of the unit. Connect a USB cable (not included) to a USB port and the other end to your device to charge.



## Setting the Time Zone and Clock (Factory Preset Clock)

The first time you connect your new preset clock to the AC outlet, the unit will automatically show the correct Eastern Standard time, which is the default setting. To change the default setting to match your time zone, see *Time Zone Setting* below. Once the correct time zone is set, if the time displayed is not correct, follow steps under *Manual Clock Setting* to set the correct hour, minute, year, month, and date.

### Time Zone Setting

Press and hold the **TIME ZONE Button** located on the bottom of the unit. The default (EST) time zone will flash on the display.



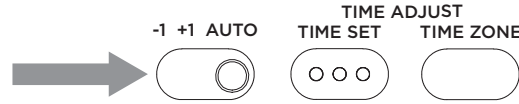
Press and release the **- or + button** as needed until your time zone is displayed. The time display will also change.



Press and release the **TIME ZONE Button** to confirm time zone setting.

## Daylight Saving Time

The unit ships with the **Daylight Saving Time (DST) switch** in Auto position, and will automatically adjust when the time changes in March and November. To switch manually, slide switch (located on the bottom of the unit) to +1 to add an hour or to -1 to subtract an hour.



## Manual Clock Setting

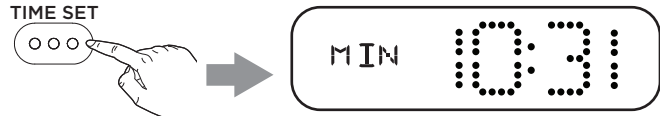
Press and hold the **TIME SET button** on the bottom of the unit to enter clock setting mode. The hour will flash on the display.



Press the **- or + button** to adjust hour (hold for rapid adjust). Make sure to set the correct AM or PM time.



Press the **TIME SET Button** to confirm hour. The minute will flash.



Press the **- or + button** to set the minute.



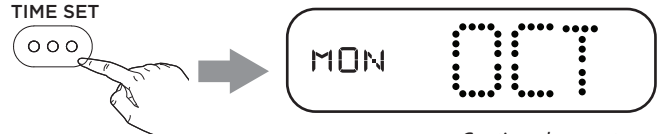
Press the **TIME SET Button** to confirm minute. The year will flash.



Press the **- or + button** to set the year.



Press the **TIME SET Button** to confirm year. The month will flash.



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Press the **- or + button** to set the month.



Press the **TIME SET Button** to confirm month. The date will flash.



Press the **- or + button** to set the date.

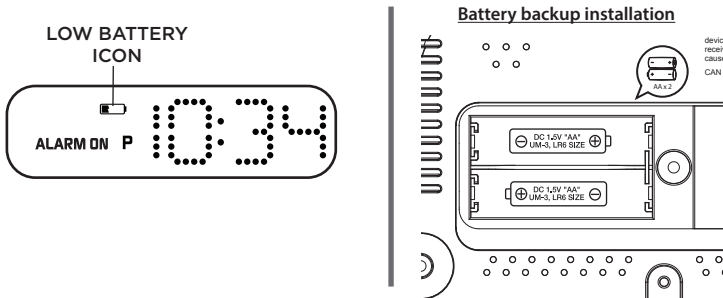


Press the **TIME SET Button** again to confirm clock settings. ✓

**Note:** Make sure that the Year, Month, and Date settings are correct so that the Auto Daylight Savings Time adjustments will occur on time.

**TIP:** Press the Alarm On/Off Button when display is flashing during clock setting to toggle between 12 hour and 24 hour display modes.

When Low Battery Icon flashes on the display, replace backup batteries with 2 fresh AA batteries. Keep unit connected to AC power when replacing batteries or you will lose settings. Make sure to match polarity (+/-) on batteries as shown below.



### Battery Cautions and Tips:

**CAUTION** - Risk of explosion if battery is replaced by an incorrect type. Dispose of used batteries according to the instructions.

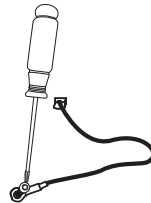
- Only use the recommended/supplied batteries or equivalent.
- Use alkaline batteries for longer life.
- Do not mix old and new batteries, and do not mix alkaline, carbon-zinc or rechargeable nickel-cadmium batteries.
- Insert batteries with proper polarity (+/-) as indicated.
- Remove exhausted batteries from product.
- Do not attempt to recharge non-rechargeable batteries.
- Do not open batteries or heat them beyond normal ambient temperatures.
- To prevent battery leakage or damage remove batteries from a product if it will not be used for a month or longer.
- Use extreme caution handling leaking batteries (avoid direct contact with eyes and skin). If battery leakage comes in contact with eyes, IMMEDIATELY flush the eye with lukewarm and gently flowing water for at least 30 minutes. If skin contact occurs, wash skin with clear water for at least 15 minutes. Seek medical attention if any symptoms occur.
- Store in cool, dry, ventilated area away from hazardous or combustible material.
- Do not dispose of batteries in the household trash or fire.
- Follow applicable laws and local regulations for the disposal and transportation of batteries.

### Maintenance:

- Place the unit on a level surface away from sources of direct sunlight or excessive heat.
- Clean your unit with a soft, damp cloth. Strong cleaning agents, such as thinner or similar materials can damage the surface of the unit.

## Security Tether

Secure the attached Security Tether to a wall or other permanent surface.



**CAUTION:** DO NOT attach to an AC outlet or cause it to become entangled with anything that can create a hazardous situation.

## Tips For Guests

### Using the wireless charger:

- Supports:
- Qi compatible phones (also works with plastic cases up to 3mm thick)
  - AirPods with wireless charging case

Place compatible device face up in middle of marked charging target circle. Check the wireless charging indicator icon (⚡) on the display:

- **Rapid blinking icon** – Device is not charging. Reposition device.
- **Slow blinking icon** – Device is charging properly.
- **Solid icon** – Device is charged (some devices do not support this feature).
- **No icon** – Not in charging mode (no device on unit)

- Thick device cases can interfere with wireless charging. Removing such a case may improve wireless charging.
- Wireless charging uses a magnetic field. Avoid placing any metal object and personal items with magnetic stripes, such as credit cards, bank cards, key cards, etc., near the wireless charging area to prevent damage.

**Note:** This unit is compatible with the Qi wireless charging standard. PMA wireless charging is not supported.

FCC ID: EMOHW2  
IC ID: 986B-HW2

### FCC INFORMATION

This equipment complies with FCC radiation exposure limits set forth for an uncontrolled environment. This equipment should be installed and operated with minimum distance 20cm between the radiator & your body.

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions:  
(1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

- Warning: Changes or modifications to this unit not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.
- NOTE: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules.

These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

CAN ICES-3(B)/NMB(B) CAN RSS216/CNR-216

### IC statement

This equipment complies with IC RSS-102 radiation exposure limits set forth for an uncontrolled environment. Cet équipement est conforme aux limites d'exposition aux radiations IC CNR-102 établies pour un environnement non contrôlé.

This equipment should be installed and operated with a minimum distance of 20 cm between the radiator and your body.

Cet équipement doit être installé et utilisé avec une distance minimale de 20 cm entre le radiateur et votre corps.

This device contains licence-exempt transmitter(s)/receiver(s) that comply with Innovation, Science and Economic Development Canada's licence-exempt RSS(s). Operation is subject to the following two conditions:  
1. This device may not cause interference.  
2. This device must accept any interference, including interference that may cause undesired operation of the device.

L'émetteur/récepteur exempt de licence contenu dans le présent appareil est conforme aux CNR d'Innovation, Sciences et Développement économique Canada applicables aux appareils radio exempts de licence.

L'exploitation est autorisée aux deux conditions suivantes :

(1) L'appareil ne doit pas produire de brouillage;  
(2) L'appareil doit accepter tout brouillage radioélectrique subi, même si le brouillage est susceptible d'en compromettre le fonctionnement.

The device meets the exemption from the routine evaluation limits in section 2.5 of RSS 102 and compliance with RSS-102 RF exposure, users can obtain Canadian information on RF exposure and compliance.

Le dispositif rencontre l'exemption des limites courantes d'évaluation dans la section 2.5 de RSS 102 et la conformité à l'exposition de RSS-102 rf, utilisateurs peut obtenir l'information canadienne sur l'exposition et la conformité de rf.

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