## **Ecofun**<sup>®</sup>

# **User Manual**





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## 1 Features at a Glance



#### **Customized Calendar Views**

You can display the calendar by day, week, month or schedule view, choose the view that suits you! A clear calendar will stop you from worrying about forgetting or arranging things.



#### Free Features

Access advanced features such as Housework, Rewards, Meal Plan, To-do and Photos — with no additional cost.



#### Housework

Manage the progress of daily household chores while encouraging positive habits, independence and routines.



#### Rewards

Set goals and rewards to enhance children's motivation and strengthen the relationship between parents and children.



#### **Dinner Plans**

Add daily meal plans directly to the calendar view for everyone to view, and also add detailed meal descriptions.



## To-do Lists

You can create, edit, and color code some items directly from the calendar or application to avoid forgetting.

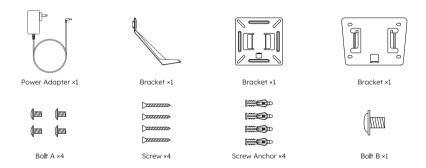


## Members

Easily add family members, color-code profiles, assign activities and chores, and streamline daily routines for the whole family.

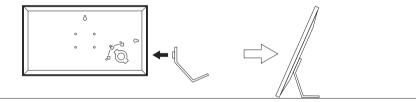
## 2 Setup Instructions

## **Parts List**



#### 2.1 Stand

Use a small support bracket to support the calendar on a flat surface. such as sideboard, desk, countertop, or other flat surface.



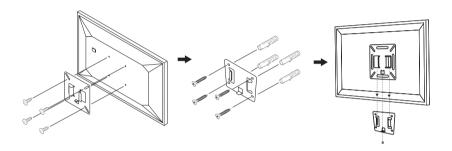
## 2.2 Wall Mount

Install at eye level with space for horizontal or vertical mounting. Avoid studs,wires, pipes. Unplug before installation and keep away from water source. To fix the bracket to the wall, you need:

- Cross screwdriver
- 1/4 inch drill bit

## Wall hanging steps:

- 1) Place the bracket against the wall and mark the hole position. Secure the bracket to the calendar anchor using the provided Bolt A.
- 2) Drill four 1/4 inch holes at the marked location on the wall. Insert the provided screw anchors into the holes.
- 3) Align the top of the bracket with the groove on the back of the calendar. Tighten the Bolt B between the two brackets.



## **3 Getting Started**

### **Activate the Calendar**

Plug in the calendar device and power it on. Once it's on, follow the on-screen instructions to set it up. Start by selecting your preferred default language.



## 4 Connect to Wi-Fi

## To connect your calendar device to a Wi-Fi network:

1. Select Your Network

From the Wi-Fi network list, select your network. If your network is not visible, tap reset to refresh the list.

2. Enter Your Wi-Fi password.

Tap the eye icon to show or hide the password.

3. Tap confirm and next step.



## 5. Select Time Zone & Create Email

Select your time zone, date, and other preferences. Tap "Next step." Name your calendar device and choose where you plan to place it in your home. Tap "Next step" again to create a exclusive email address for your device (used for extracting events directly from PDFs and other files).





## 6 Download the AiMOR app

To share your schedule with compatible calendar devices worldwide, please first download the free AiMOR app on your mobile device.

Search for "AiMOR" in the App Store (iOS) or Google Play (Android) to download the AiMOR app.



#### Pair the Calendar & App

- Open the device's member manage ment settings
- Open device sharing
- View the device sharing code Enter the device code in the "AiMOR APP" to bind the device
- You can now synchronize your mobile phone with the calendar

which is valid for 12 hours. Now, open the AiMOR app on your phone, tap the " 

Add friend code of the icon under the device tab, enter the code from the AiMOR Calendar, and click. Your mobile app is now connected to the photo frame. Share the AiMOR Calendar code with friends and family. They can add the AiMOR Calendar and start synchronizing or creating schedules, household chores, etc., to it. There is no limit to the number of mobile users connected to the AiMOR Calendar.

## 7 Sync and Add Events

## Sync with Google ( M )

1. Adding a Google Calendar Account

Step 1: Access the AiMOR app and click "Sync".

Step 2: Click "Sync New Calendar". Step 3: Click "Google" and enter your Google email address. Select either Two-Way or One-Way Sync as needed. Click Approve Access.

Step 4: Enter the Google authentication process. Select an existing Google email address or add a new one for authentication. Accept all permissions. Once added, the Google account will appear on the "Sync" interface.



2. Syncing Schedules in Google Calendar

Before we delve into syncing calendars, we need to distinguish between two-way sync and one-way sync.

## Two-Way Sync

- 1. Open third-party Calendar, add a schedule, then return to the AiMOR app and wait. (There may be a short delay when importing data from third-party calendars.) The schedule you added in third-party Calendar will appear in the Ecofun Calendar.
- 2. In the AiMOR app, add a schedule. On the app main interface, click "Sync" to select the third-party account you want to sync with, and save the schedule. Once successfully created, the schedule will appear in your third party Calendar.

## One-Way Sync

One-way Sync can only be done from third-party Calendar to the AiMOR app. Follow the same steps as above. Once the third-party calendars are synced to your phone, they will automatically sync to your calendar device. However, events added on Ecofun Calendar will not be synced to your third-party calendar.

	Two-Way Sync	One-Way Sync
Google	$\sqrt{}$	$\sqrt{}$
Outlook	$\sqrt{}$	×
iCloud	×	$\sqrt{}$
Cozi, Teamsnap, Yahoo Canlender, and other	×	V

## Sync with Outlook

1. Adding an Outlook Account

Step 1: Access the AiMOR app and click "Sync".

Step 2: Click "Sync New Calendar".
Step 3: Click "Outlook" and enter your Outlook email address, and click "Approve Access".

Step 4: Enter the Outlook authentication process. Choose to send a notification or authenticate with a password. Accept all permissions. Once successfully added, the Outlook account will appear on the "Sync" interface.



## Sync with iCloud

I. Adding an iCloud Account

Step 1: Access your iPhone's iCloud calendar.

Step 2: Tap "Calendars" at the bottom.

Step 3: Tap the exclamation mark next to the account you want to sync!

Step 4: Tap Share Link and copy the URL.

Step 5: Access your Ecofun calendar, tap Sync, tap Sync New Calendar, tap iCloud, paste the copied URL, and tap Approve Access. Once added, the iCloud account will appear on the calendar syncing screen.

#### Sync with More

Cozi, Teamsnap, Yahoo Canlender, and other third-party calendars (COZIE, 💟, &) Cozi and other third-party calendars require you to add an account by pasting a URL. The process is similar to Apple's iCloud calendar. Calendars with URLs only support one-way syncing. Once synced, they will automatically sync to your device. You'll need to wait for a while as data fetchina takes time.

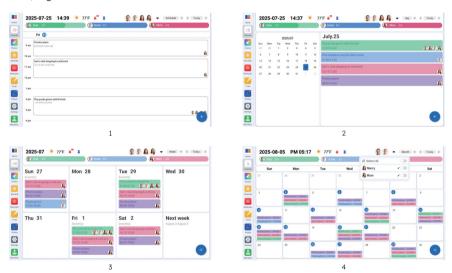
## **8 Function Introduction**

## Navigate Around the Calendar

1. Switch the Calendar View

Use the calendar view button in the information bar to change the current calendar view. The button label is the current view. There are four available views:

- 1) Schedule, with a column view for today and upcoming days. Pinch the schedule view to display a larger span of time in the schedule.
- 2) Day, with a grid calendar and a list of events for the selected day.
- 3) Week, a grid showing a week.
- 4) Month, a grid of the current month in standard calendar format.

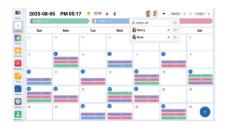


2. Set a Filter

Use the Filter button in the information bar to select which Profiles to show.

- 1) Use the toggle switches to enable just one or more Profiles.
- 2) Use the Select All togale switch to make all Profiles visible.

## 3) Use the Pencil Icon to edit a Profile.



## 3. Create a Member

All calendar events must belong to a Profile. To add events to the calendar, make a profile first. Add a Member by Calendar Device Select "Member"  $\rightarrow$  "Add member"  $\rightarrow$  Enter the name  $\rightarrow$  select color  $\rightarrow$  "Add"



## Add a Member by App Select"Member Management" $\rightarrow$ "Add" $\rightarrow$ Enter the name $\rightarrow$ select color $\rightarrow$ Set Avatar $\rightarrow$ "Add"



4. Create a New Event

You can easily create events directly on the Calendar.

1) Open the Add Event dialog.

Select the " 🛖 " button, or long-press a specific date.

2) Enter the Event Title

Tap the Event Title box and use the on-screen keyboard to type your title.

3) Set the Time

4) Select a Profile

Choose between a specific time or an All-day event:

- Tap the Start and End time boxes to adjust the time.

- Or check the All Day box for an all-day event.

Choose which family member or profile the event belongs to.

- 5) Set Repeats (Optional)
  - Tap the Repeats switch to enable repeating.
  - Choose how often the event repeats (e.g., daily, weekly). - (Optional) Tap Repeats until to set an end date for the repetition.
- 6) Tap Save

Your event will be added to the calendar.

5. Edit an Event

You can edit events directly on the Calendar.

- 1) Tap an event to bring up the event details box.
- 3) Change the event details as needed.
- 4) Tap Save.
- 6. Delete an Event

2) Tap Edit Event.

You can delete events directly on the Calendar.

- 1) Tap an event to bring up the event details box.
- 2) Tap Delete Event.
- 3) If you are certain you want to delete the event, tap Delete event in the popup.

\*Note: Deleting events cannot be undone.



## Stars, Chores, and Rewards

Stars

When a family member completes a chore or routine, they may be awarded stars.

Stars are a good way to track progress: Ecofun Calendar will keep track of how many stars a family member has earned in their profile, and display it on the Calendar in the Rewards tab. When enough stars have been saved up, stars can be redeemed for rewards.

## Awarding Stars for Completed Chores

When you create a Chores, you have the option of assigning stars to that task. These stars are awarded to a person's profile when they complete a task.





Deciding how many stars to award for a particular task is up to you! You may want to award a handful of stars (five to ten stars) for daily routines to help build a habit over time, or award a large number of stars (one hundred stars!) for finishing a big, important chore.

## Redeeming Stars for Rewards

When you create a reward, you will need to decide how many stars are needed to redeem the

reward (any amount of stars between 1 and 500). When a family member spends stars to redeem a reward, these stars are removed from that person's Profile and cannot be used for another reward.





## **Meal Plan**

- Create and customize meal labels (e.g., Breakfast, Lunch, Afternoon Tea, Dinner).
- Add and store recipes directly on the device or from the mobile app.
- Display planned meals on the calendar to keep everyone informed.
- Organize meals by time of day for easy reference.



## **Using To-do**

Ecofun Calendar can help you keep track of lists. By default, your Calendar has pre-made lists for a Shopping and To-Dos, but you can add, remove, and customize lists as needed to fit your planning needs.

Viewing To-do on the Calendar

## 1. View To-do on the Calendar Device

Tap To-do in the Navigation Bar. By default, your Calendar has pre-made lists for a Shopping and To-dos, but you can add, remove, and customize lists as needed to fit your planning needs.

- 1) Tap To-do in the Navigation Bar
- 2) Tap the name of the current list at the top of the popup to view the available lists.
- 3) Select a list.

The contents of the list will appear in the popup.

## 2. Viewing To-do in the Mobile App

View lists in the Mobile App, starting from the calendar home screen:

- 1) Tap the To-do tile.
- 2) The To-do screen will display the available lists and item counts.

## 3. Adding an Item

Adding an Item on the Calendar

- 1) Tap To-do in the navigation bar.
- 2) Tap the list name at the top of the popup.
- 3) Tap + New List.4) In the Name field, type the name of the new list.
- 5) Tap the Blue check.
- 6) Under List Color, select a color for the list by tapping a color swatch.
- 7) Under List Type, tap the type of list to create:
  - Other Any other kind of list you want to make!
  - Shopping Track and share shopping lists.
- To-do Keep track of ongoing tasks outside of Chores
- 8) Tap Create List.

Adding an Item in the Mobile App

- Tap the To-do tile. The To-do screen will display the available lists and item counts.
- Select a To-do .
- Tap the Add button.
- In the Add Item field, type the name of the item.
- Tap Save4. Checking Off a List Item

Check off an item in a list

- 1) Tap To-Do in the navigation bar.
- 2) If needed, tap the list name at the top of the Lists popup to select the appropriate list.
- 3) Tap the checkbox next to a list item to mark it as completed.

4) Completed items will display with a blue checkbox, in gray text, with strikethrough.

Check Off an Item in the Mobile App

- 1) Tap the To-Do tile.
- 2) Select a list.
- 3) Tap the empty checkbox for the To-Do item.
- 5. Edit or Delete a To-do List

To edit a list from the Calendar home screen

- 1) Tap the To-Do tile.
  - 2) Select the list you want to edit.
- 3) Long-press the list name or tap the Edit List button below the title.
- 4) You can modify the following:
  - List name
  - List type (kind)
  - Color
- 5) After making changes, tap Save.

To delete a list from the Calendar home screen:

- 1) Tap the To-Do tile.
- 2) Select the list you want to delete.
- 3) Long-press the list name, then tap Delete.
- 4) Confirm the deletion:
- Tap Delete to permanently remove the list.
  - Tap Cancel to keep the list.
- \*Note: Deleting a list is permanent and cannot be undone.



#### **Photos**

With Aimor Calendar, you have the option to display photos in slideshow format when you are not currently viewing your schedule.

- 1. Select the settings icon in the lower-left corner of your Calendar home screen.
- 2. Navigate to the Photo Screensaver item.
- 3. Select "Home Screensaver" or "Photo Screensaver", Calendar will automatically enter the screensaver after 3 minutes if no operation is performed
- 4. Navigate to Photo item, Under Turn Screensaver on after , indicate your preference of timeframe for when your photo screensave switch
- 5. To exit the slideshow, simply tap your Calendar Home button in the lower left corner at any time.



## Settings

Wi-Fi

You Calendar requires a Wi-Fi connection to function.

Connect to your Wi-Fi network:

- 1. Tap the Wi-Fi box.
- 2. In the Connect to Wi-Fi list, select your Wi-Fi network name.
  - If you do not see your network name in the list, tap Reset to refresh the list.
- If you need the Calendar's MAC Address to connect it to your network, select the information button to display the MAC address.
- 3. Enter the password for your Wi-Fi network.
- 4. Tap the eye icon to show or hide what you have typed.
- 5. Tap Connect.

## **General Settings**

#### Time zone

Setting the correct time zone on your Calendar is important for displaying events at the correct time from synced calendars.

#### Set the time zone:

- 1. Tap the Time zone field.
- 2. Select the appropriate time zone from the list, or search for your time zone with the search field. Not all locations are available in the list if your location does not appear, use the closest appropriate location to set your time zone.
- 3. Tap Save.

#### Weather

Your Calendar displays local weather conditions in the Information Bar and for upcoming events.

- 1. Tap the weather field.
- 2. Tap the the closest appropriate location to set your weather.

## Display

## Automatic brightness

Tap the Automatic brightness switch if you want Calendar to automatically adjust the screen brightness in response to ambient light.

## Calendar Settings

Use the Start week on setting to choose which day will start the week. Select Sunday to start the week on Sunday, and Monday to start the week on Monday.



## 9 Need Help?

Help & About

Warranty & Contact Us

Limited One-Year Warranty——We offer a one-year quality warranty on all products, valid from the date of purchase, and subject to the following terms and conditions: If a quality defect is discovered within the warranty period, the manufacturer is responsible for repairing or replacing the device at no charge to the customer.

NOTE: This warranty does not apply to damages caused by improper use, accident, exposure to water, or if the product was altered or repaired by anyone other than the Manufacturer's Service Center. The manufacturer shall not be liable for any incidental or consequential damages arising from the use, misuse, or mounting of the photo frame.

All information in this manual is based on the latest information available at the time of publication. We reserve the right to make changes at any time without notice.

User quide

Opens the guick start guide that is shown during initial setup of the frame.

Check for Updates

Check for available software updates and download/install them on your calendar.

Feedback

We strive to continuously improve our product and user experience. If you have any questions, comments, or suggestions, please reach out to us by email or through the support feature in the Official Website-https://myecofun.com/

After-sales phone number: (US)+1-877-7431642 After-sales email: support@myecofun.com

## **FCC Statement**

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules.

These limits are designed to provide reasonable protection against harmful interference in a residential installation.

This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the

### following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.
- Caution: Any changes or modifications to this device not explicitly approved by manufacturer could void your authority to operate this equipment.

This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

## **RF Exposure Information**

This equipment complies with FCC radiation exposure limits set forth for an uncontrolled environment. This equipment should be installed and operated with minimum distance 20cm between the radiator and your body.